



# DocVue Audit and Analytics Module

DocVue Audit and Analytics Module provides an easy to use tool to perform sophisticated queries to support your audits, analyze your work efficiencies, and export large volumes of data for acquisition or archiving needs. With the Audit and Analytics Module you can easily query the DocVue database to create data output that includes customized reports and Excel charts and pivot tables.

## Audit Support

- Customize and create a standalone document "Package" for auditors with hyperlinks to each document image and corresponding workflow history
- Unlimited number of documents in the package
- Package folder can be downloaded to a CD or copied to a thumb drive for independent/offline auditing
- Workflow set up details
- Supports SOX reporting requirements

ABC Energy Services		INVOICE	
P.O. 1020 Denver, CO 80202 Phone 303-555-5555		DATE: May 16, 2008	INVOICE # 73689
Bill To: ABC Oil Company Denver, CO 80202		FOR: AFE 10'D20	
Terms: Net 20 days			
DESCRIPTION	AMOUNT		
Drilling Daywork for 5/1/09 - 5/14/09	3,472.50		
<b>TOTAL</b>		<b>\$ 3,472.50</b>	
Make all checks payable to ABC Energy Services			

ABC Energy Services Audit Package

DocID	Filename	AFE No	Check Amount	Check Date	Check No	Invoice No	Invoice Total	Vendor_Name	Voucher No
2758	<a href="#">00000160.TIF</a>	10*D20	24711.13	06/20/2008	14891	0073689-IN	3,472.50	ABC ENERGY SERVICES	05-AP-540
2759	<a href="#">00000161.TIF</a>	10*D40	24711.13	06/20/2008	14891	0073686-IN	3,000.00	ABC ENERGY SERVICES	05-AP-541
2760	<a href="#">00000162.TIF</a>	10*D35	24711.13	06/20/2008	14891	0073687-IN	1,015.00	ABC ENERGY SERVICES	05-AP-542
2761	<a href="#">00000163.TIF</a>	10*D13	24711.13	06/20/2008	14891	0073685-IN	2,700.00	ABC ENERGY SERVICES	05-AP-543
2762	<a href="#">00000164.TIF</a>	10*D29	24711.13	06/20/2008	14891	0073682-IN	1,800.00	ABC ENERGY SERVICES	05-AP-544
2763	<a href="#">00000165.TIF</a>	10*D13	24711.13	06/20/2008	14891	0073684-IN	900.00	ABC ENERGY SERVICES	05-AP-545
2764	<a href="#">00000166.TIF</a>	10*D29	24711.13	06/20/2008	14891	0073683-IN	4,015.00	ABC ENERGY SERVICES	05-AP-546
2765	<a href="#">00000167.TIF</a>	10*D28	24711.13	06/20/2008	14891	0073681-IN	2,087.50	ABC ENERGY SERVICES	05-AP-547
2766	<a href="#">00000168.TIF</a>	10*D28	24711.13	06/20/2008	14891	0073679-IN	900.00	ABC ENERGY SERVICES	05-AP-548
2767	<a href="#">00000169.TIF</a>	10*D28	24711.13	06/20/2008	14891	0073678-IN	600.00	ABC ENERGY SERVICES	05-AP-549
2770	<a href="#">00000170.TIF</a>	10*D20	24711.13	06/20/2008	14891	0073688-IN	4,221.13	ABC ENERGY SERVICES	05-AP-550

Audit result spreadsheet with hyperlinks to the invoice and its workflow history

## Analytic Reporting

- Easily query multiple fields in the DocVue database
- Track invoices real time through the workflow process
- Workflow history analysis and reporting
  - Amount of time spent in each step
  - # of rejections
- Analyze key performance indicators
  - Scanning productivity (e.g. documents per m/d/y)
  - Approval productivity (e.g. avg days to approve)
  - Process errors (e.g. rejections, disposals)
- Data results are output to a familiar Excel format for creating customized charts and pivot tables

**2008.06.12 at 02:03:38 PM CDT**  
**Approved by Accounting Supervisor**

**2008.06.12 at 01:31:28 PM CDT**  
**Approved by Engineering Manager**

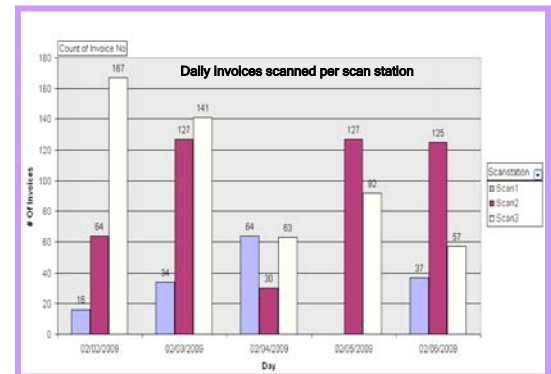
**2008.06.09 at 01:17:16 PM CDT**  
**Approved by Drilling Engineer**

**2008.06.09 at 11:13:21 AM CDT**  
**Approved by Coder**

GL Form after modification:

Well_Name	Well#	AFE#	Acct#	Amount
Anderson	#1	10*D20	807.120	3472.50

**2008.06.04 at 11:28:23 AM CDT**  
**Initiated by Scanner**



## Archiving

- Perform extracts of documents, indexing detail and optional workflow history for A&D activities and historical storage
- Unlimited number of documents included in the search result set

DocVue's Audit and Analytics Module gives you the tools you need to support both internal and external audits. With output results delivered in a familiar Excel format you are able to analyze any detail of your company's work processes for continual process improvements.

**Contact Full Circle Systems today to learn more about the Audit and Analytics Module**